

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on 22 November 2016

**Prayers**

**1 Summons to Council (Pages 1 - 2)**

**2 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

**3 Minutes of the Last Meeting of the Council (Pages 3 - 18)**

The Council is asked to approve, as a correct record, the minutes of the Council Meeting held on Tuesday 6 September 2016.

**4 Declarations of Interest**

Councillors are invited to declare any disclosable pecuniary interests, or other interest, and the nature of it, in relation to any item on the agenda.

**5 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

**6 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

**7 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

**8 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

**9 Petitions to Council (Pages 19 - 20)**

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

A petition has been submitted by Mrs Tracey White in respect of protecting open spaces in the Bockings Elm Ward and is reported for information under item A.1 of the Report of the Chief Executive.

**10 Questions pursuant to Council Procedure Rule 10.1 (Pages 21 - 22)**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to half an hour.

One question has been received, on notice, from a member of the public and is attached to this agenda.

**11 Questions pursuant to Council Procedure Rule 11.2 (Pages 23 - 24)**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees or Sub-Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 45 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members unless withdrawn by the questioner.

Two questions have been received, on notice, from Members and they are attached to this Agenda,

**12 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions**

The Council will receive a report on any Cabinet decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 17.4, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

There is no report on this occasion.

**13 Minutes of Committees (Pages 25 - 86)**

The Council will receive the minutes of the following Committees:

- (a) Human Resources Committee of Tuesday 28 June 2016;
- (b) Corporate Management Committee of Monday 12 September 2016;
- (c) Service Development and Delivery Committee of Monday 19 September 2016;
- (d) Audit Committee of Thursday 22 September 2016;
- (e) Standards Committee of Monday 26 September 2016;
- (f) Corporate Management Committee of Monday 26 September 2016;
- (g) Local Plan Committee of Tuesday 27 September 2016;
- (h) Community Leadership and Partnerships Committee of Monday 3 October 2016;
- (i) Service Development and Delivery Committee of Monday 24 October 2016;  
and
- (j) Local Plan Committee of Thursday 3 November 2016.

**NOTE:** The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record.

**14 Motions to Council (Pages 87 - 88)**

The Council will consider a motion, notice of which has been given by Councillor Nicholls, pursuant to Council Procedure Rule 12.

The wording of the motion is attached to this Agenda.

**15 Recommendations from the Cabinet - The Local Council Tax Support Scheme 2017/18 - Council Tax Exemptions for 2017/2018, Annual Minimum Revenue Provision Policy Statement 2017/2018 and Hardship Policy (Pages 89 - 134)**

The Council is asked to consider the recommendations submitted to it by the Cabinet in respect of the Local Council Tax Support Scheme 2017/18 (including associated exceptional hardship policy), Council Tax Exemptions for 2017/2018 and the Annual Minimum Revenue Provision Policy Statement 2017/2018.

The Cabinet's recommendations are highlighted in **BOLD** in the attached Cabinet minute.

**16 Reports Submitted to the Council by an Overview and Scrutiny Committee**

The Council is asked to consider any reports submitted to it by an Overview and Scrutiny Committee.

There are none on this occasion.

**17 Report of the Chief Executive - A.2 - Councillor M J D Skeels Snr. (Pages 135 - 136)**

To formally report that Councillor M J D Skeels Snr. has left the Coastal Independents Group and has since joined the Conservative Group.

**18 Report of the Chief Executive - A.3 - Councillor J A Brown (Pages 137 - 138)**

To formally report that Councillor J A Brown has left the UKIP Group.

**19 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xvi), 11.3(b) and/or 13(q).

**20 Exclusion of Press and Public**

The Council is asked to approve the following proposed resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 21 and 22 on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.”

**21 Exempt Minute of the Meeting of the Audit Committee held on Thursday 22 September 2016 (Pages 139 - 140)**

The Council will receive the exempt minute of the meeting of the Audit Committee held on Thursday 22 September 2016.

**NOTE:** The above minute is presented to Council **for information only**. Members can ask questions on its content to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minute is approved as a correct record.

**22 Exempt Minute of the meeting of the Standards Committee held on Monday 26 September 2016 (Pages 141 - 142)**

The Council will receive the exempt minute of the meeting of the Standards Committee held on Monday 26 September 2016.

**NOTE:** The above minute is presented to Council **for information only**. Members can ask questions on its content to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minute is approved as a correct record.

**Date of the Next Scheduled Meeting of the Council**

Tuesday, 29 November 2016 at 7.30 pm - Princes Theatre, Town Hall, Clacton-on-Sea, CO15 1SE

**PRINCES THEATRE**

**FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the

building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it.

Your calmness and assistance is greatly appreciated.